



SSHRC  CRSH

Overview of the Insight Development Grants Funding Opportunity and Application Process

December 2013

The audio for the presentation will be by telephone
Toll free number: 1 877-413-4788
Conference number: 5248493



Insight Grants Program: Objectives

- ❖ build knowledge and understanding from disciplinary, interdisciplinary and/or cross-sector perspectives through support for the best researchers;
- ❖ support new approaches to research on complex and important topics, including those that transcend the capacity of any one scholar, institution or discipline;
- ❖ provide a high-quality research training experience for students;
- ❖ fund research expertise that relates to societal challenges and opportunities; and
- ❖ mobilize research knowledge, to and from academic and non-academic audiences, with the potential to lead to intellectual, cultural, social and economic influence, benefit and impact.

Insight Development Grants (IDG)

Objectives:

- ❖ To support research in its initial stages conducted by emerging and/or established scholars
- ❖ To enable the development of new research questions, as well as experimentation with new methods, theoretical approaches, and/or ideas
- ❖ may include case studies, pilot initiatives, and critical analyses of existing research

IDG: Features

- ❖ **Applicant:** Principal investigator alone or with a team
- ❖ International co-applicants
- ❖ **Duration:** 1 to 2 years
- ❖ **Value:** Up to \$75,000
- ❖ **Funding:** Separate budgetary envelope for Emerging Scholars (minimum 50% of overall envelope)
- ❖ **Application process:** One-stage application

IDG Applicants: Emerging Scholars

- ❖ **Emerging Scholars** must demonstrate that they have not applied successfully, as principal investigator or project director, for a grant through any of SSHRC's funding opportunities.

And they must meet at least **one** of the following criteria:

- have completed their highest degree no more than five years before the competition deadline (SSHRC considers only the date of completion of the first doctorate); **or**
- have held a tenured or tenure-track university appointment for less than five years; **or**
- have held a university appointment, but never a tenure-track position (in the case of institutions that offer tenure-track positions); **or**
- have had their careers significantly interrupted or delayed for family reasons.

- ❖ **Emerging Scholar Research**

- grants are developmental in the sense of their offering a chance for emerging scholars to develop their career.
- research can be but need not be wholly new - extension of thesis research is possible.

IDG Applicants: Established Scholars

❖ Established Scholars

- Have either established or had the time and opportunity to establish a record of research achievement.

❖ Established Scholar Research

- Novelty of research more significant for established scholars. Must clearly demonstrate how proposed research differs from previous research.
- Enables them to conduct work in new areas, in new ways, to do pilot studies, etc., without being penalized for lack of experience in the new area.
- Does not support ongoing research by established scholars.

IDG Evaluation Criteria

Challenge:

The aim and importance of the endeavour (50%)

Feasibility:

The plan to achieve excellence (20%)

Capability:

The expertise to succeed (30%)*

* No weighting of sub-criteria

*Lower weighting of CV compared to Insight Grants



IDG Scoring Table

Score	Descriptor
5-6	Very good - excellent
4-4.9	Good - very good
3-3.9	Satisfactory - good
Below 3	Unsatisfactory

IDG Adjudication Committees

- ❖ Multidisciplinary/Priority area committees.
- ❖ Number of committees is based on number of applications received.
- ❖ Three Readers, assigned based on expertise and suitability.
- ❖ Optional cross-committee evaluation for multidisciplinary applications (when 1 page justification submitted by applicant).

IDG Detailed Description

Guidelines:

- ❖ Provide clear and precise questions and objectives: what do you want to do and why? Why is it important?
 - ❖ Include complete literature review that serves to situate what you will be doing.
 - ❖ Outline theoretical or conceptual framework.
 - ❖ Ensure methodology makes sense in terms of objectives and personnel involved.
 - ❖ Explain all key terms and concepts.
- *Important: all committees are multidisciplinary.

Adjudication Process

- ❖ Calibration exercise
- ❖ preliminary scores submitted by readers
- ❖ Preliminary ranking established - emerging and established scholars ranked separately
- ❖ Flagging process: for applications ranked in bottom 30%
- ❖ Committee discussion
- ❖ Final ranking

IDG Feedback Provided

❖ Applicants receive:

- Result letter
- Notice of Decision (if successful)
- Committee Evaluation form (where applicable);
- Committee statistics.

IDG Deadline

- ❖ Insight Development Grants - February 3, 2014 (8 p.m. Eastern)
- ❖ Internal university deadline - contact your research office!

IDG February 2013 Competition Statistics

- ❖ 1028 eligible applications (700 emerging scholars & 328 established scholars).
- ❖ Approximately 30% success rate (both scholar types).
- ❖ Applicants applied to 5 broad research groups, 22 committees subsequently created.
- ❖ Competition budget: more than \$18.3 million over two years (68% for Emerging Scholars).

Multiple Applications and Re-applications

Applications submitted as an applicant

IDG Feb 2014 + IG Oct 2014 = 

IG Oct 2013 + IDG Feb 2014 =  Objectives must be different

- ❖ There is no limit to the number of applications as a Co-applicant or Collaborator.
- ❖ Grant holders may re-apply to the same funding opportunity in the final year of funding.
- ❖ Automatic one-year extension for all grants.

Contacts and Useful information

- ❖ **Multiple Applications Regulation:** http://www.sshrc-crsh.gc.ca/funding-financement/policies-politiques/multiple_apps-demandes_multiples-eng.aspx
- ❖ **Institutional eligibility:** For postsecondary institutions or not-for-profit organizations that are not yet eligible yet wish to administer SSHRC grants. Contact: secretariat@sshrc-crsh.gc.ca
- ❖ **Tri-Agency Financial Administration Guide:** http://www.nserc-crsng.gc.ca/Professors-Professeurs/FinancialAdminGuide-GuideAdminFinancier/index_eng.asp
- ❖ **Sports Participation Research Initiative:** http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/sport_can-eng.aspx
- ❖ **Competition Statistics:** [http://www.sshrc-crsh.gc.ca/results-resultats/stats-statistiques/index-eng.aspx?](http://www.sshrc-crsh.gc.ca/results-resultats/stats-statistiques/index-eng.aspx)



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Insight Development Grants Application Process



SSHRC's Research Portal and Canadian Common CV



We have listened to your feedback!

- ❖ Application form instructions fine tuned.
- ❖ Eligibility profile added to application.
- ❖ Fewer fields in SSHRC CCV template.
- ❖ Simplified steps to upload SSHRC CCV.
- ❖ Cleaner look of PDF application and SSHRC CCV (including bookmarks to facilitate navigation).
- ❖ Clearer instructions for SSHRC CCV.
- ❖ Enhanced search functionality in research portal and SSHRC CCV.
- ❖ Test organization available.

IDG Webpage

Overview	
Value	\$7,000 up to \$75,000
Duration	1 to 2 years
Application deadline (8 p.m. eastern)	February 1, 2014
Results announced	June 2014
Apply	CCV  , CCV instructions , and application form 

[Deadline: Monday, February 3, 2014
\(8 p.m. eastern\)](#)

Contact Information

For more information about the Insight Development Grants funding opportunity, please contact:

Email:  insightdevelopment@sshrc-crsh.gc.ca

Tel.: 613-996-6976




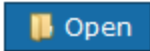
For **more information** on the Insight Development Grants application forms and process, please read the [Research Portal FAQs and Canadian Common CV FAQs](#).

http://www.sshrc-crsh.gc.ca/funding-financement/programmes-programmes/insight_development_grants-subventions_de_developpement_savoir-eng.aspx?

Steps to Apply for an IDG

1. Open an account in the in the Research Portal and create an IDG application.
2. Invite co-applicants and collaborators **early** (if applicable). They need to complete a SSHRC Canadian Common CV (CCV) and attach it to the application.
3. Create and upload your SSHRC CCV to the application.
4. Complete and validate the application.
5. Submit the application to your research office.
 - Research office vets and forwards application to SSHRC.
 - Check with your RGO for internal deadlines.

Research Portal Home Page - Applications

Applications						
Application Title	Funding Opportunity	Stage	Status	Role	Last Updated	Action
	Insight Development Grants	Application	In Progress	Applicant	2013-11-19 11:41:36	
Testing Research Portal	Insight Development Grants	Application	In Progress	Collaborator	2013-11-13 14:08:06	

In Progress: Application has been created but not yet completed.


Returned: Application has been returned to the applicant by the administrator (e.g., research administrator, student liaison officer, liaison officer) for required changes.

Received by Administrator: Application has been completed and submitted by the applicant to the administrator at the university, college, CEGEP or not-for-profit organization.

Received by Agency: Application has been received by SSHRC.

Deleted: Application has been removed from applicant's account.












Research Portal Application Overview - Application

Status	Title	Funding Opportunity	Stage	Updated	Action
		Insight Development Grants	Application	2013-11-19 11:41:36	<div style="border: 2px solid red; padding: 2px;"> Edit Preview </div>

Incomplete / not validated

Complete / validated

Module Status

Status	Module Name
	Identification
	Activity Details
	Revisions to Previous Application
	Summary of Proposal
	Established Scholars: Proposed Versus Ongoing Research
	Roles and Responsibilities
	Roles and Training of Students
	Knowledge Mobilization Plan
	Expected Outcomes
	Funds Requested from SSHRC
	Funds from Other Sources




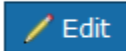


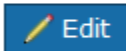


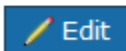

Clearer questions for emerging scholars

Mandatory but only for Established Scholars

Formerly « Research Team » - now mandatory

Clearer instructions

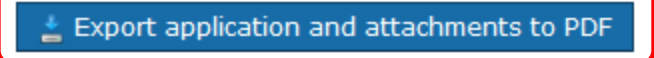
Research Portal Application Overview - Attachments

Attachments				
Status	Title	Document Type	Updated	Action
		Detailed Description	2013-11-14 09:19:07	
	Calendrier	Timelines	2013-11-14 09:22:48	 
	Références	List of References	2013-11-14 09:23:57	 
	recherche-cr�ation	Research-Creation Support Material	2013-11-19 11:41:36	 

Click on Attach or Edit to view Instructions for attachments

Clearer instructions

You can delete an attachment and upload a new one if you click on Edit

 Export application and attachments to PDF

Research Portal Application Overview - Canadian Common CVs Attached

1

Canadian Common CVs Attached					
Status	Title	Role	Updated	Action	
		Applicant	2013-11-18 14:06:20		
	<input type="text" value="...pdf"/>	Co-applicant	2013-11-14 11:09:59		

Click hyperlink to see SSHRC CCV instructions

Canadian Common CV Upload

See the [instructions](#) on how to use the Canadian Common CV (CCV) for information on completing and attaching your CCV.

2

Note: To successfully upload your CCV, the first name and family name used to create your CCV site account **must be identical** to those used to create your Research Portal account. As well, the email address used to create your Research Portal account **must be identical** to at least one of the emails you listed on the CCV site (i.e., the email used to create your CCV account, or any of the emails you included in the Email section of your CCV).

Research Portal: To change your family name, first name and/or email address, go to User Profile.

CCV: To change your family name, first name and/or email address, log into the CCV and click "Account" in the top menu bar. To change any other email addresses included in your CCV, go to the Email section of the relevant CCV template.

[Sign out](#)

Add New Canadian Common CV

Confirmation Number:



Uploaded Canadian Common CV

File Title	Date Uploaded	Action
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Research Portal Application Overview - Invitations

1

Invitations							
Status	Role	Family Name	Given Name	Email	Invitation Status	Updated	Action
	Co-applicant	<input type="text"/>	<input type="text"/>	<input type="text"/>	Invitation accepted and completed.	2013-11-14 11:10:33	

[Manage Invitations](#)

2

Manage Invitations

[Sign out](#)

Add Participant

Please enter the email address, family name and, if applicable, the role for each participant. When you click Invite, an email will be sent inviting them to participate in the application.

Email Family Name Role

[Invite](#)

Invitations					
Role	Family Name	First Name	Email	Invitation Status	Last Status Change
Co-applicant	Pepe	Alan	alan.pepe@sshrc-crsh.gc.ca	Invitation accepted and completed.	2013-11-14 11:10:33

[Resend](#)
[Delete](#)

SSHRC CCV Instructions

How to Use the Canadian Common CV (CCV)

[Step 1—Registering and Logging In](#)

[Step 2—Selecting the SSHRC CCV](#)

[Step 3—Completing the SSHRC CCV](#)

[Step 4—Editing and Adding Entries](#)

[Step 5—Submitting the SSHRC CCV](#)

[Step 6—Uploading the SSHRC CCV](#)

Mandatory and
non mandatory
information

i When applying for or participating on a SSHRC grant requiring a SSHRC CCV, please follow these instructions to complete your SSHRC CCV and upload it to your SSHRC application.

<http://www.sshrc-crsh.gc.ca/funding-financement/forms-formulaires/instructions/ccv-eng.aspx>

SSHRC CCV

Welcome **CV** History Consent Transfer PIN Account

Contributions Publications

2013-11-19 15:19 EST

PubMed Articles

Show Bilingual Fields Done Undo

Only contributions from last 6 years will be imported

* Title

* Journal

* Volume

* Issue

PubMed ID

Retrieve

SSHRC CCV

[Français](#) | [Home](#) | [Contact Us](#) | [Help](#) | [Logout](#)
[Welcome](#) | [CV](#) | [History](#) | [Consent](#) | [Transfer](#) | [PIN](#) | [Account](#)

Funding CV - List of Sections

2013-11-19 15:33 EST

Your CV has been submitted. Your confirmation number is : **177646**

Funding Source ?
 CV Type ?

Section	Included/Entries	Last Updated
Personal Information		
Identification	1/1	2013-07-18 08:41:25
Language Skills	2/2	2013-11-19 15:29:47
Address	2/2	2013-11-13 10:18:48
Telephone	1/1	2012-07-17 15:00:32
Email	2/2	2013-11-14 09:41:30
Website	0/0	No Entry
Education		
Degrees	2/3	2013-11-13 09:07:23
Credentials	1/1	2013-05-22 14:02:03
Recognitions	1/1	2013-06-26 10:09:07
User Profile	1/1	2013-01-18 13:08:52



SSHRC CCV

Français		Home		Contact Us			Help		Logout		
Welcome	CV	History	Consent	Transfer	PIN	Account					
Submission History								2013-11-19 15:36 EST			
 Confirmation Number	Funding Source	CV Type	Submission Date								
 177646	Social Sciences and Humanities Research Council SSHRC	SSHRC	2013-11-19 15:36 EST								



Help

Insight Development Grants

Tel: 613-996-6976

Email: insightdevelopment@sshrc-crsh.gc.ca

For Technical Help, Help with Online Forms:

Tel: 613-995-4273

webgrant@sshrc-crsh.gc.ca

Questions?