

Service standard – Subcommittee Reviews (Student Researcher Applications)

- From time of submission to the committee for formal* review, the final approval expectation would be four weeks (total) for an average review involving no major concerns or uncontrollable delays.
- A turnaround of two weeks (10 work days) is expected for conclusion of the first formal* review and decision.

If subsequent reviews are required, the finalization timeline will vary according to the response time of the applicant, availability of reviewers, and administrative workload; however, all efforts will be directed to meeting the goal of finalizing the approval within the four-week expectation.

*Informal preview and feedback prior to committee review may be provided by the REB office, or departmental research coordinator (if applicable), during administrative processing of an application before it is released to the ethics committee for review. Time involved between the initial application and any subsequent resubmission of a revised application arising from feedback is not counted as part of the 'formal' review process.